



BRIGHTON & HOVE
LGBT
COMMUNITY
SAFETY FORUM

www.lgbt-help.com

HEALTH & SAFETY POLICY

Statement of intent

The Brighton & Hove LGBT Community Safety Forum (LGBT CSF) aim to maintain safe and healthy working conditions and environments for all our volunteers and users, plus any other people who are directly affected by our activities, such as attendees of our public meetings and events.

Responsibility

Overall and final responsibility for health and safety at all events and activities organised by the LGBT CSF lies with the management committee. This responsibility will be delegated to a named volunteer for each event or activity. This volunteer will be responsible for ensuring that this policy is upheld.

For our monthly management committee meetings this person is: the Chair

For all other events the responsible person will be named in advance and their name will be noted on all relevant risk assessments.

All volunteers involved will be made aware of who is responsible for health and safety.

General arrangements

The main activity of the LGBT CSF is to to address and improve safety and access issues throughout Brighton & Hove. However, We undertake cultural, educational and social community activities and develop other LGBT community/inclusion and accessibility initiatives.

A risk assessment will be carried out before every one off event. This will include assessing risk as it relates to all aspects of the event including: equipment; venue; volunteers; attendees. Appropriate precautions will be taken to minimise hazards at all events and activities.

We will, where possible, have a trained first aider present at all events which are open to the public.

We will make sure all volunteers and attendees at events and activities are aware of the location of fire exits.

All volunteers will be made aware of the precautions they need to take as noted on the relevant risk assessment.

No volunteer will run an event or activity on their own, and at least two volunteers will stay at an event until it is finished and the last attendees have left.



Brighton & Hove LGBT Community Safety Forum
Elected Volunteer Chair - Mr Billie Lewis
Elected Volunteer Secretary - Mrs Maria Baker
01273 855620
info@lgbt-help.com

